



# NorthWest Scale Aero-Modellers – NWSAM

## 2012 Constitution and By-Laws

### **ARTICLE I: NAME**

NorthWest Scale Aero-Modellers - NWSAM

Location: The offices of the Association shall be located in the State, Territory, or Province of the current Director's residency.

Website: <http://www.nwsam.org/>

### **ARTICLE II: PURPOSE**

The NWSAM exists to promote and provide support, resources/information for radio controlled Scale Aero-Modellers, judges and event organizers for their success at any local, national or World Scale Aero-Modeling event.

"While competition is the forum the emphasis is on Learning, Fun and Sportsmanship."

### **ARTICLE III: MEMBERSHIP**

#### A. QUALIFICATIONS

- a. An interest in Scale Aero modeling and believe and support the NorthWest Scale Aero-Modeller's purpose/mission.
- b. All members share in all privileges and responsibilities of the organization.

#### B. DUES

- a. Dues are reviewed yearly.
- b. The membership year begins on January 1 and ends December 31 of each year.
- c. If a member is delinquent in payment of dues 45 days from January 1 the member shall be automatically dropped from the organization roster.

#### C. CLASSES OF MEMBERSHIP

- a. Regular Membership
  - i. <sup>1</sup>Yearly dues will be established by the NWSAM elected officers prior to the New Year.
- b. Judges Membership
  - i. Upon successful completion of NorthWest Scale Aero-Modellers or Scale Masters judge's certification program a membership will be given for the current year.
  - ii. Annual membership is granted by Judging at the NorthWest Championships or any qualifier event during the previous year.
- c. <sup>2</sup>Elected and Non-Elected Officers involved with the operation of the NorthWest Scale Aero-modellers will be given a complimentary membership. Donations are appreciated.

#### D. RESPONSIBILITY

- a. The membership is responsible for providing suggestions and/or concerns through their "Area Coordinator".
- b. All members are responsible for promoting and contributing to the success of scale aero-modeling in their area.



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### E. RESIGNATION

- a. Any member in good standing may resign his/her membership by giving written notice to their NorthWest Scale Aero-Modellers “Area Coordinator” and the “Director” or “Vice-Director”.

### F. EXPULSION

- a. This section provides for enforcement of unacceptable membership behaviour related to the NorthWest Scale Aero-Modeller’s.
- b. This section provides for enforcement of unacceptable membership behaviour related to the NorthWest Scale Aero-Modeller’s. Unacceptable membership behaviour is defined as any wilful act or omission which is a violation of any of the terms of these bylaws, or the rules of the Academy of Model Aeronautics or the Model Aeronautics Association of Canada (AMA/MAAC), or which is detrimental to the NorthWest Scale Aero-Modellers, the AMA/MAAC or to model aviation.
  - i. Any individual may be expelled from membership from the NorthWest Scale Aero-Modellers’ by a two-thirds (2/3) majority vote of the Director, Vice-Director and Area Coordinators, if in the officers’ determination, such individual wilfully commits any act or omission which is a violation of any of the terms of these Bylaws, or the Rules of the AMA/MAAC, or which is detrimental the NorthWest Scale Aero-Modellers, the AMA/MAAC, or to model aviation.
  - ii. Fair warning will be given before any expulsion action is taken due to unacceptable behaviour.”

### G. REINSTATEMENT

- a. A two-thirds (2/3) majority vote of the Director, Vice-Director and Area Coordinators is required for reinstatement to NWSAM.

## **ARTICLE IV: OFFICERS**

A. All voting officers must be members of the NorthWest Scale Aero-Modellers.

### B. ELECTED OFFICERS:

- a) Director
- b) Vice- Director
- c) Area Coordinators

Note: Prior to November 2011 area coordinators are appointed by the director and vice- director.

- i. Alaska
- ii. Alberta
- iii. British Columbia
- iv. Idaho
- v. Montana
- vi. Oregon
- vii. Washington



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### C. APPOINTED OFFICERS:

- a) Treasurer – non-voting.
- b) Judging Administrator - non voting

### D. TERM OF OFFICE elected officers are elected every 2 years;

- a) Director and Vice-Director by the Area Coordinators.
- b) Area Coordinators by the membership in their area.

### E. BONDING OF OFFICERS

- a) The Treasurer, and such other Officers, subordinate Officers and Assistants as may be designated by the Board of Directors, shall be bonded and any such bond shall be an Association expense.

### F. DUTIES

- a) Director:
  - i. The Director shall preside at the meetings of the organization and Area Coordinators meetings.
  - ii. The Director in conjunction with the Treasurer shall be responsible for maintaining the financial records and reporting to the membership through the website and newsletter.
- b) Vice-Director:
  - i. Shall preside in the absence of the Director.
  - ii. Shall be responsible for the minutes of all organization meetings, the annual meeting and maintaining correspondence records of the organization.
- c) Area Coordinator:
  - i. Responsible for keeping in touch with members and scale activities in their area.
  - ii. Keeps the Director, Vice-Director and other Area Coordinators informed of activities and suggestions for program improvements submitted from members in their area.
- d) Treasurer:
  - i. Responsible for management and disbursement of all organization funds, the recording of all such transactions, and collection of dues.
  - ii. Keeper of membership records.
- e) Judging Coordinator:
  - i. Maintains and coordinates the Judges Certification Program.
  - ii. Keeps records of Certified Judges.
  - iii. Updates the Judges Quizzes per changes to guidelines for Scale Masters and the NorthWest Scale Aero-Modellers.
- f) Vacancies:
  - i. Officer vacancies are to be filled by vote of the remaining elected officers.



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### **ARTICLE V: MEETINGS**

- A. Meetings of the officers will be held when deemed necessary.
- B. There will be a meeting open to all members during the North West Championships.
- C. Voting members at the meetings will be the Director, Vice-Director and Area Coordinators.
- D. A secretary will be appointed from the Area Coordinators or a volunteer from the general membership.
- E. Voting and meetings- other than the NW Championships meeting -will be done electronically.

### **ARTICLE VI: RECORD KEEPING**

- A. Financial Reports and meeting minutes will be the responsibility of the Director, Vice-Director and Treasurer.
- B. All records are returned to the new officers within 30 days of the election.

### **ARTICLE VII: COMMITTEES**

- A. Committees are appointed on a need basis; e.g. - Standing Committee, Special Committees, Membership Committee.

### **ARTICLE VIII: NOMINATIONS and ELECTIONS**

- A. NOMINATIONS
  - a) Utilizing electronic means; beginning October 2011 and every 2 years thereafter, the Director and Vice-Director will accept nominations for Area Coordinators from the NWSAM membership.
  - b) Utilising electronic means; beginning October 2012 and every 2 years thereafter, Area Coordinators will accept nominations for Director and Vice-Director from the NWSAM membership.
- B. ELECTIONS
  - a) Utilising electronic means; during the first week of November 2011 and every 2 years thereafter, the Area Coordinators shall be elected by the Area Membership with the intent of the new positions being occupied at the start of the new calendar year beginning January 1, 2012.
  - b) Utilising electronic means; during the first week of November 2012 and every 2 years thereafter, the Director and Vice-Director shall be elected by the Area Coordinators-with the intent of the new positions being occupied at the start of the new calendar year beginning January 1, 2013.



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## **Article IX – FINANCIAL**

### A. GENERAL

- a) The Treasurer shall make only those expenditures of NWSAM funds authorized and approved by the voting Officers.
- b) Notwithstanding any general authorization granted the Treasurer by the voting Officers; for each additional expenditure specific authorization and approval of the NWSAM Director or in his absence the Vice-Director is required.

### B. SIGNATURES

- a) Association drafts and /or cheques require the signature of the Treasurer and that of one other voting Officer of NWSAM.

## **ARTICLE IX: MISCELLANEOUS PROVISIONS**

- A. The business of NWSAM shall be conducted by the Director, Vice- Director, Area Coordinators and the Treasurer.
- B. The Director, Vice-Director and the Area Coordinators shall be empowered to elect a member of the organization to fill any vacancy that may occur in any of the elected positions until the next regularly scheduled election
- C. The governing body reserves the right to audit the financial records at any time.
- D. If the position vacated is that of the Treasurer, the records are subject to audit by the voting officers or an independent accounting firm, which is to be selected by the voting officers, in order to conduct a non-certified audit of their contents.
- E. If the position vacated is that of Treasurer, the records are automatically subject to audit by the voting officers
- F. NorthWest Scale Aero-Modellers maintains the right to create bylaws, rules and regulations for self-governing purposes.
- G. It becomes the obligation of the NWSAM membership to follow these bylaws.

## **ARTICLE X: AMENDMENT OF NWSAM CONSTITUTION and BY-LAWS**

- A. Proposals for amendments of the Constitution and By-Laws may be made at any time by a current NWSAM member. Proposals shall be submitted either hard copy or electronically to the Director, Vice-Director or the member's Area Coordinator for consideration.
- B. NWSAM Constitution and By-Laws may be amended by a two-thirds majority vote of the officers and then published in NWSAM's official publication and or Website.



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### LIST OF AMENDMENTS

#	DATE	ARTICLE/SECTION	ITEM
1	15 November- 2010	Article III - C. a - Membership	Changed from Multiple paid memberships to single.
2	25 October - 2011	Article III - C. c - Membership	Complimentary membership for NWSAM officers.