



Northwest Scale Aero-Modelers (NWSAM)

Constitution and By-Laws

ARTICLE I – Name

Northwest Scale Aero-Modelers (NWSAM)

Location: The offices of the Association shall be located in the State, Territory, or Province of the current Director's residency.

Website: <http://www.nwsam.org/>

ARTICLE II – Purpose

The NWSAM exists to promote, provide support, resources and information for radio controlled scale aero-modelers, judges, and event organizers to help in their success at any local, national, or world scale aero-modeling event.

“While competition is the forum, the emphasis is on **learning, fun, and sportsmanship.**”

ARTICLE III - MEMBERSHIP

Section 1. Qualifications

- A) An interest in scale aero-modeling and belief and support of the NWSAM purpose and mission.
- B) All members must share in the privileges and responsibilities of the organization.

Section 2. Classes of Membership

- A) Regular Membership – Yearly dues will be established by the NWSAM elected Officers prior to the New Year.
- B) Judges Membership –
 - a) Upon Successful completion of NWSAM or Scale Masters judges' certification program, a membership will be given for the current year. **Donations are appreciated.**
 - b) Annual Membership is granted by judging at the Northwest Championships, or any qualifier event during the previous year. **Donations are appreciated.**
- C) Elected and Non-Elected Officers involved with the operation of NWSAM will be given a complimentary membership. **Donations are appreciated.**

Section 3. Responsibility

- A) The membership is responsible for providing suggestions and/or concerns through their Area- Coordinators to help improve the organization and its events.
- B) All members are responsible for promoting and contributing to the success of scale aero-modeling in their area.

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ARTICLE IV – DUES

Section 1. Dues will be reviewed yearly.

Section 2. Membership dues shall be from January 1st to December 31st, and are \$20 US dollars.

Section 3. ALL organization dues shall be payable to the Club Treasurer by cash or check (payable to NWSAM by January 1st), or online through the website via credit/debit card or PayPal.

Section 4 Any member who has not paid his/her membership dues by 45 days past January 1st is considered delinquent and no longer a member of NWSAM. A delinquent member loses all membership privileges.

ARTICLE V - RESIGNATION, TERMINATION, DISCIPLINARY ACTION, EXPULSION AND REINSTATEMENT OF MEMBERSHIP

Section 1. Any member in good standing may resign his/her membership by giving written notice to their NWSAM Area Coordinator, Director, and Vice Director

Section 2. This section provides for enforcement of the Safety Rules that are related to flying activities. Any other unacceptable behavior by an individual member or members, as defined by the Officers, become the responsibility of the Officers as stated in Article VII, Duties, Section F) of these By-Laws. Any individual may be expelled from membership from the organization by a two-thirds majority vote of the Officers if, in the Officers determination, such individual willfully commits any act or omission which is a violation of any of the terms of these Articles of Incorporation and By-laws, or the Rules of the AMA/MAAC, or which is detrimental to the organization, The AMA/MAAC, or to model aviation.

Section 3. Any member who is expelled from membership may be reinstated to membership only by two-thirds majority vote of the Officers.

Section 4. The Officers shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions which do not justify expulsion from membership.

ARTICLE VI – OFFICERS

A) All voting Officers must be members of Northwest Scale Aero-Modelers.

B) The Officers of the club shall be.

- a) Director
- b) Vice Director
- c) Area Coordinators;
 - 1) Alaska
 - 2) Alberta
 - 3) British Columbia
 - 4) Montana
 - 5) Idaho
 - 6) Oregon
 - 7) Eastern Washington
 - 8) Western Washington

Note: Prior to 2011, Area-Coordinators were appointed by the Director and Vice Director. Some states and provinces may require more than one Area-Coordinator due to size of coverage area.

- C) Appointed Officers
 - a) Treasurer (Non-Voting)
 - b) Judging Administrator (Non-Voting)
- D) Bonding of Officers –
 - a) The Treasurer, and such other Officers, subordinates Officers, and assistants as may be designated by the elected Officers, shall be bonded and any such bond shall be an organization expense.

ARTICLE VII - DUTIES

- A) **Director** –
 - a) The Director shall preside at all meetings of the organization and Area Coordinator meetings. He/she or his/hers designated representative shall act as spokesman for the NWSAM in any matters pertaining to it.
 - b) The Director in conjunction with the Treasurer shall be responsible for maintaining the financial records and reporting to the membership through the website and newsletter.
- B) **Vice Director** –
 - a) The Vice Director shall act for the President when he/she is unable to serve.
 - b) The Vice Director shall be responsible for the minutes of all organizational meetings, the annual meeting, and maintaining correspondence records of the organization.
- C) **Area Coordinator** –
 - a) The Area Coordinator is responsible for keeping in touch with members, and knowledge of scale activities in their area.
 - b) The Area Coordinator is responsible for keeping the Director, Vice Director, and other Area Coordinators informed of activities, and suggestions for program improvements submitted from members in their area.
 - c) Some states and provinces may require more than one Area-Coordinator due to size of coverage area. The Director and Vice Director may appoint an extra Area-Coordinator based on the recommendation of existing state or provinces area coordinator.
- D) **Treasurer** –
 - a) The Treasurer shall collect all membership dues, and shall be responsible for all monies received and disbursed by the Organization. He/she shall be responsible for depositing funds in a timely manner, received in such depository as designated by the Officers, and he/she shall maintain an accurate accounting of the organizations funds in a general ledger belonging to the organization, and shall be prepared to render a report of such funds at each meeting or upon call by the Director or Officers. A review of the ledger by Officers shall be done annually. The Treasurer shall pay bills incurred by the Organization as authorized by the Director and/or Officers. Upon retiring from office he/she shall turn over to his/her successor all Organizational records, files, books, etc. In the event that the Treasurer is unavailable or incapacitated, the immediate past Treasurer shall fill in during his/her absence.
 - b) The Treasurer shall be the keeper of all Membership records.
- E) **Judging Coordinator** –
 - a) The Judging Coordinator shall maintain and coordinate the Judges Certification Program.
 - b) The Judging Coordinator shall keep a record of all certified judges.

- c) The Judging Coordinator shall keep a record of all certified judges.
- d) The Judging Coordinator shall also update the Judging Quizzes per changes to the guidelines for Scale Masters and NWSAM.

F) Elected Officers –

- a) The elected Officers shall act on all matters of general policy and safety pertaining to the organization.

G) Vacancies –

- a) Officer vacancies are to be filled by a vote of the remaining elected Officers.

ARTICLE VIII - TERM OF OFFICE

Section 1. All elected Officers of the organization shall serve for two years from date of election.

Section 2. The Director and Vice Director will be elected by the Area Coordinators.

Section 3. Area Coordinators will be elected by the members in those designated areas.

ARTICLE IX - ELECTION OF OFFICERS

Section 1. Nominations for election of Officers shall be conducted using electronic means every October.

A) Every odd numbered year, the Director and Vice Director will accept nominations for Area Coordinators from NWSAM membership.

B) Every even numbered year, the Area Coordinators will accept nominations for Director and Vice Director from NWSAM membership.

Section 2. Elections of Officers shall be conducted using electronic means in the first week of every November.

A) Every odd numbered year, the Area Coordinators shall be elected by the membership in their designated areas.

B) Every even numbered year, the Director and Vice Director shall be elected by the Area Coordinators.

Section 3. New Officers shall take office January 1st of the following year.

ARTICLE X – REGULAR BUSINESS

Section 1. Meetings of the Officers will be held when deemed necessary.

Section 2. A general membership meeting open to all NWSAM members will be held during the NW Scale Championships.

Section 3. Voting members at the meetings will be the Director, Vice Director, and Area Coordinators.

Section 4. A secretary for the meeting will be appointed from the Area Coordinators, or a volunteer from the general membership.

Section 5. Any voting or meeting taking place outside the NW Scale Championships will be done electronically.

ARTICLE XI – Record Keeping

Section 1. Financial Reports and meeting minutes will be the responsibility of the Director, Vice Director, and Treasurer.

Section 2. All records are to be returned to new Officers within 30 days of being elected.

Section 1. Committees are to be appointed on an as needed basis. (Examples; Standing Committee, Special Committee, Membership Committee.)

ARTICLE XIII – Financial

Section 1. General

- A) The Treasurer shall make only those expenditures of NWSAM funds authorized and approved by the voting Officers.
- B) Notwithstanding any general authorization granted the Treasurer by the voting Officers, for each additional expenditure, specific authorization and approval of the NWSAM Director or in his/her absence, the Vice Director is required.
- C) Signatures –
 - a) Association drafts and or checks require the signature of the Treasurer and that of one other voting Officer of NWSAM.

ARTICLE XIV – Miscellaneous Provisions

Section 1. The Business of the NWSAM shall be conducted by the Director, Vice Director, Area Coordinators, and the Treasurer.

Section 2. The Director, Vice Director, and the Area Coordinators shall be empowered to elect a member of the organization to fill any vacancy that may occur in any of the elected positions until the next regular scheduled election.

Section 3. If the position vacated is that of the Treasurer, the records are automatically subject to an audit by the voting Officers or an independent accounting firm, which is to be selected by the voting Officers in order to conduct a non-certified audit of their contents.

Section 4. The governing body reserves the right to audit the financial records at any time.

Section 5. Northwest Scale Aero-Modelers maintains the right to create bylaws, rules, and regulations for self-governing purposes.

Section 6. It becomes the obligation of NWSAM membership to follow these bylaws.

ARTICLE XV - CONDUCT OF MEMBERS

Section 1. In the event that a member may be acting in a way of misconduct, it must be brought to the Officers. It is up to the Officers to resolve the issue. If the Officers are unable to resolve the issue it will then be brought up for discussion and a vote by the general membership.

Section 2. Once asked to resign for reason of misconduct, no person shall be eligible for readmission into the Organization for a period of six months, and then only upon approval of 75% of the members of the organization as determined by electronic ballot.

ARTICLE XVI - AMENDMENTS

Section 1. Proposed amendments to these By-laws can be recommended at any time by a current NWSAM member. Proposals shall be submitted either by hard copy, or electronically to the Director, Vice Director, or the members Area Coordinator for consideration.

Section 2. Amendments to these By-laws will be passed by two-thirds of the majority of votes of the elected Officers, and then published in the NWSAM official publication or website.

Article XVII – Definitions

Member in good standing: A member who is current with club dues, has current AMA certification, and is recognized as such by the Officers.

Delinquent member: Former member who has not paid his/her dues and his/her privileges has expired for a period less than one year.

New member: A new member is an individual who has not been a member of NWSAM prior to application date. Or a past member in good standing whose membership has expired for a period greater than one year.

These By-laws were amended;

Revised in November of 2010

Revised in October 2011

Revised January 2017